



Become a Volunteer!

ISACA Silicon Valley

**Earn up to
30 CPE's**



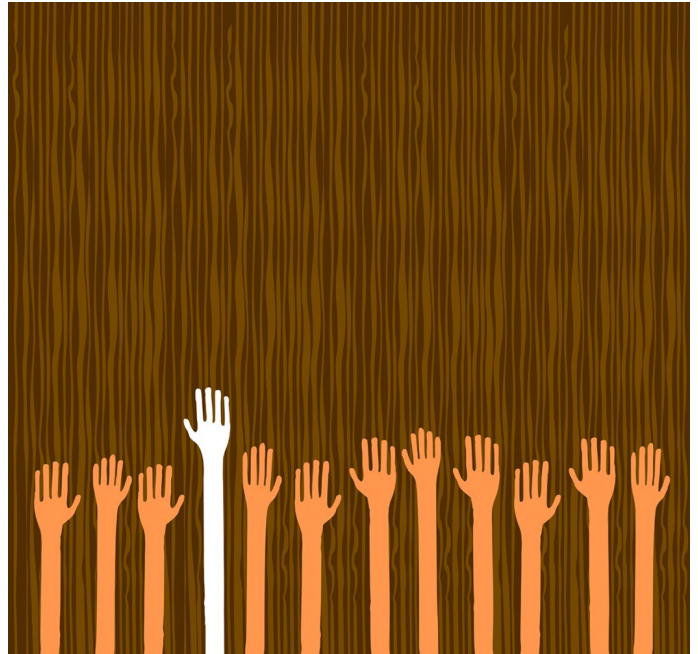
- **Academic Relations Committee**
- **Audit and Finance Committee**
- **Bylaws Committee**
- **Certification Committee**
- **Conference Committee**
- **Education Committee**
- **Marketing and Communications Committee**
- **Membership Committee**
- **Advisory Committee**
- **Executive Committee**
- **Nominating Committee**



Gain CPE's by working on ISACA Boards/Committees (10-hour annual limitation per ISACA certification): These activities include active participation on an ISACA board, committee, subcommittee, task force or active participation as an officer of an ISACA chapter. One CPE hour is earned for each hour of active participation. Active participation includes, but is not limited to the development, implementation and/or maintenance of a chapter web site. Such activities can be counted (more than once) toward each ISACA designation that is held.

Duties of Standing Committees

The **Academic Relations Committee** shall assist the Academic Relations Director in building relationships with local higher education institutions to promote awareness of ISACA, the CISA certification, and the CISM certification. *To learn more about volunteering for this committee, please send an e-mail to academic-director@isaca-sv.org.*



The **Audit & Finance Committee** shall assist the Chapter's Vice President and Treasurer by completing an annual audit of the Chapter accounts at the close of the fiscal year, and reporting the results to the Chapter Board within a month during the next fiscal year. *To learn more about volunteering for this committee, please send an e-mail to treasurer@isaca-sv.org*

The **Bylaws Committee** shall report to the Chapter Board and shall maintain the Chapter bylaws. The Bylaws Committee shall expedite the process of changing the bylaws in accordance with Article XI of the bylaws, assure that all proposed changes conform to any local laws, examine the consistency of the proposed change with other provisions of the bylaws and with those of the Association, and suggest wording for proposed changes. *To learn more about volunteering for this committee, please send an e-mail to vicepresident@isaca-sv.org.*

The **Certification Committee** shall assist the Chapter's Certification Director in promoting the Certification examinations and professional designations, and shall provide assistance in planning and conducting Chapter's exam review courses. *To learn more about volunteering for this committee, please send an e-mail to certification-director@isaca-sv.org.*

The **Conference Committee** shall assist the Conference Director in supporting the Chapter's annual conference and the joint conferences with other Chapters and associations. *To learn more about volunteering for this committee, please send an e-mail to conference-director@isaca-sv.org*



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Duties of Standing Committees (continued)

The **Education Committee** shall assist the Program Director in recommending and overseeing the monthly and quarterly programs of professional education, except exam review courses and conferences. *To learn more about volunteering for this committee, please send an e-mail to program-director@isaca-sv.org.*

The **Marketing & Communications Committee** shall assist the Marketing and Communications Director in supporting all public relations and communication-related activities such as, but not limited to, the newsletter, the website, and the development of relationships with other professional organizations. *To learn more about volunteering for this committee, please send an e-mail to marketing-director@isaca-sv.org.*

The **Membership Committee** shall assist the Membership Director in promoting interest in the Chapter, and in the Association, and conduct an ongoing membership campaign. When requested by the Association, the local Chapter, through its membership committee, shall receive and forward applications for membership to the Association. The committee shall also be responsible for enlisting chapter members' participation in other chapter committees. *To learn more about volunteering for this committee, please send an e-mail to membership-director@isaca-sv.org.*

The **Nominating Committee** shall be formed per Article VII, Section 1 of chapter bylaws, and shall perform functions as specified in Article VII, Section 1 of these bylaws. *The Chapter Board shall solicit and select volunteers to form a three-member Nominating Committee at a meeting 3 months prior to the upcoming Annual General Meeting. Current Chapter Board members may serve on this committee; however no members of the Nominating Committee will be eligible to stand for upcoming elections for that term.*

